



NCIPM

भा. कृ. अनु. प. -राष्ट्रीय समेकित नाशीजीव प्रबन्धन अनुसंधान केन्द्र
(भारतीय कृषि अनुसंधान परिषद)
लाल बहादुर शास्त्री भवन, पूसा परिसर, नई दिल्ली 110012
ICAR - National Research Centre for Integrated Pest Management,
LBS Building, Pusa Campus, New Delhi - 110 012

F. No. 9(20)/S&P/Mineral Water /2018-19

दिनांक : 30th August, 2019

इ-प्रोक्योरमेन्ट के द्वारा टैन्डर आमन्त्रित करने हेतु नोटिस

NOTICE INVITING TENDER THROUGH E-PROCUREMENT

निदेशक, एन सी.आई.पी.एम की ओर से अनैगजर 'ए' में वर्णित स्पेसीफिकेशन के अनुसार इच्छित फर्मों से टू बिड सिस्टम (टेक्नीकल एवं फाइनेंसियल) में **पैकेज्ड ड्रिंकिंग वाटर** की सप्लाई करने के लिए आन लाइन बिड्स आमन्त्रित की जाती हैं। पूरा टैन्डर डोक्यूमेंट संलग्न है।

For and on behalf of Director, NCIPM, online bids are invited from interested Firms in two bid system (Technical & Financial) for Supply of **packaged drinking water** as per specifications available at **Annexure-A**. Tender Document is enclosed herewith.

टैन्डर फार्म के साथ निम्नलिखित डिपोजिट / फीस भेजना आवश्यक है:-

1. Rs.2,000/- (Rupees Two thousand only) ई.एम.डी. के लिए
2. टैन्डर फीस / Tender Fee Rs. 250/-

प्रभारी, स्टोर एवं प्रचय
Inchare, Store & Purchase

CRITICAL DATE SHEET

TENDER NO.	9(20)/S&P/Mineral Water /2018-19
NAME OF ORGANIZATION	National Research Centre for Integrated Pest Management, LBS Building, Pusa, New Delhi-110012
Date and Time for Issue/Publishing	30/08/2019 (5:00PM)
Document Download/Sale Start Date and Time	30/08/2019 (5:00PM)
Document Download/Sale End Date and Time	20/09/2019 (3:00PM)
Bid Submission start Date and Time	30/08/2019 (5:00PM)
Bid Submission End Date and Time	20/09/2019 (3:00PM)
Date and Time for opening of Bids	21/09/2019 (11:30AM)
ADDRESS FOR COMMUNICATION	Incharge (S&P) National Research Centre for Integrated Pest Management, LBS Building, Pusa, New Delhi 110012 Website: https://eprocure.gov.in/eprocure/app

1. The tender form/bidder documents may be downloaded from the website: <https://eprocure.gov.in/eprocure/app>. Online submission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. Manual bids shall not be accepted in any case.
2. Tenderers/bidders are requested to visit the website (<https://eprocure.gov.in/eprocure/app>) regularly. Any changes/modifications in tender enquiry will be intimated by Corrigendum through this website only.
3. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The ICAR-NCIPM reserves the right to accept or reject any or all the tenders.

The Firms are also required to upload copies of the following documents:-

- (a) Scanned copy of Earnest Money Deposit (EMD), its exemption, if any
- (b) Scanned copy of Firm's registration and VAT and PAN No etc.
- (c) Scanned copy of similar work in ICAR/Govt Sector/PSU's.
- (d) Any other document required as per the tender document.

INSTRUCTIONS FOR ONLINE BID SUBMISSION :-

The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificate. The Instructions given below are to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. For more Information CPP Portal may be visited at <https://eprocure.gov.in/eprocure/app>.

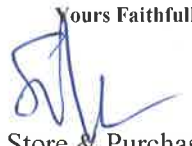
- 1 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 2 Bidder has to select the payment option as offline to pay EMD as applicable and enter details of the instrument.
- 3 Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted by registered post /speed post/ given in person to the Tender processing section, latest by the last date of bid submission. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time otherwise the uploaded bid will be rejected.

Following documents may be enclosed with Technical Bid

- 1 Tender Form (Annexure-B,C,D,E Download from Centre's Website)
- 2 Registration Copy of the Firm.
- 3 Proof of similar work.
- 4 EMD
- 5 Copy of PAN Card.
- 6 Copy of GST Registration

b) Financial Bid Filled up separately in BOQ available on CPPP(GOI)

Yours Faithfully,



Incharge, Store & Purchase

Distributions:-

- 1 Mrs. Neelam Mehta for placing on Centre's website
- 2 Nodal Officer, e-Procurement at NCIPM
- 3 P.A. to Director for information of Director.

राष्ट्रीय समेकित नाशीजीव प्रबन्धन अनुसंधान केन्द्र
NATIONAL RESEARCH CENTRE FOR INTEGRATED PEST MANAGEMENT
भारतीय कृषि अनुसंधान परिषद (Indian Council of Agricultural Research)
 लाल बहादुर शास्त्री भवन, विंग एल-1 एण्ड एम-1 ब्लॉक – एफ, नई दिल्ली 12
Lal Bahadur Shastri Bhawan, Wing L-1 & M-1 Block-F, Pusa, New Delhi - 110 012

F. No. 9(20)/S&P/ Mineral Water /2018-19

28th August, 2019**Subject: Quotation for Supply of packaged drinking water at NCIPM, New Delhi.**

Sir,

For and on behalf of the Director, NCIPM, online tenders are invited in two bids system (Technical & Financial Bid) for supply of the articles detailed in the schedule given below as per technical specifications.

S.NO.	Description in / Specification of the Items	Quantity required
01	<p>Quotation calling for Supply of “packaged drinking water ”.</p> <p>केन्द्र में पीने के लिए प्रतिदिन 20 लीटर के लगभग 5-7 पानी के जार की आवश्यकता है, यदि आप पीने के पानी के जार की आपूर्ति करने के इच्छुक हैं तो कृपया अपनी फर्म का विवरण, पानी की जाँच का प्रमाणपत्र, भरे जार की दर, उसकी धारिता (Capacity) तथा उसका ब्रांड आदि नीचे कम सं 2 में दिए गए नियत तिथि व समय पर इस केन्द्र को भेजने का कष्ट करें।</p> <p>नोट : 1. कृपया कम सं 6 में दी गई राशि का टेन्डर फीस एवं ई.एम.डी. के रूप में अवश्य लगायें बिना टेन्डर फीस एवं ई.एम.डी के कोटेशन पर विचार नहीं किया जाएगा।</p> <p>2. कृपया केवल प्रतिष्ठित ब्रांड की दरे ही कोट करें। जैसे BISLERI, AQUAFINA, KINLEY, BAILLEY Or Similar Brand</p>	<p>प्रतिदिन 20 लीटर के लगभग 5-7 पानी के जार की आवश्यकता है</p>

Schedule :-**Quotation shall satisfy the following conditions:**

- 1 The rates quoted must be valid for a period of 180 days from the last date fixed for the receipt of quotations/tenders.
- 2 The rates should be on FOR destination basis or quoted free delivery. at NCIPM ,LBS Building, Pusa, New Delhi.
- 3 If any Govt. taxes, duties or any other livies payable over and above the rates quoted this must be mentioned.
- 4 Supply is to be made by any convenient mode of transport at supplier's risk unless otherwise specified.
- 5 In case the material is supplied through an authorized agent, manufacturer shall be responsible for the successful delivery. The manufacturer shall be liable for any penal action for the shortcomings of the authorized agent. If any payment that is to be made separately to the agent, shall be clearly mentioned in the quotation.

P.T.O.

- 6 The Quotation must be accompanied with Tender fee Rs 250/- and EMD of Rs. 2,000/- (Rupees Two Thousand only) in the form of D.D./Pay Order/Fixed Deposit Receipt from any of the commercial bank drawn, in favour of ICAR Unit- NCIPM New Delhi without which the quotation will not be entertained.
- 7 The EMD shall be refunded to the unsuccessful bidders after finalization of the quotation. In case of successful bidder, it can be adjusted towards part of Performance Security.
- 8 Warranty has to be invariably provided by the firm.
- 9 Payment will be made by mode of e-payment to the supplier/firm after satisfactory completion of etc. and on receipt of pre-receipt bills in triplicate.
- 10 Generally we desire to have articles of indigenous make. If indigenous make is not available, foreign made articles available in India can be quoted for, provided payment is acceptable in Indian Currency.
- 11 Prices once quoted shall be final and no revision will be allowed. Correspondence by the firm regarding revision of rates will not be entertained. However, the Centre has right for negotiation with tenderer to reduce the quoted rates.
- 12 In case, the successful bidder shows inability at any stage, after the contract is finalized and awarded for whatsoever reasons(s) to honor the contract, the earnest money/performance security deposited would be forfeited.
- 13 The competent authority at this Centre reserves the right to cancel the contract at any time without giving any reason.
- 14 The firm to whom the tender will be awarded, will have to deposit the performance security equal to 5-10 percent of the total amount tentatively arrived. If the services are not found to be satisfactory, the performance security is liable to be forfeited. No interest will be paid on performance security.
- 15 If any dispute(s) arises between this Centre and the firm with reference to the contract, this centre will decide it and its decision will be binding on the firms.
- 16 This Centre is registered under DSIR for exemption of Customs and Central Excise Duty, a copy of Certificate of exemption will be provided by us, wherever applicable.
- 17 All disputes including proceedings should be settled in the New Delhi Jurisdiction only.
- 18 The Director NCIPM, New Delhi reserves the right to accept or reject any or all the quotations either in full or in parts without assigning any reason.
- 19 Quotations not complying with the above conditions are liable to be rejected.
- 20 The document submitted for quotation must be given page numbers.
- 21 The Dealers/Distributors who submit the quotation must enclose certificate of Authorization from Manufacturer.

Following documents may be enclosed with Technical Bid

- (1).Tender Form (Annexure-B,C,D,E Download from Centre website) (2).Registration Copy of the Firm (3).Proof of similar supply made during last two years (4). EMD/Tender Fee (5). Copy of PAN Card (6). Copy of GST Registration.

Price Bid/ Financial bid should be quoted in BOQ on CPPP(GOI) only.

Yours faithfully,



Incharge(Stores & Purchase)

Encl : Tender Form

निविदा फार्म /TENDER FORM

निविदा सं./TENDERNo _____

(विक्रेता द्वारा उनके लैटर हैड पर भरा जाना चाहिए) / (TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)

संदर्भ सं./Ref: _____ दिनांक / Dated _____

सेवा में /To

निदेशक, /The Director

राष्ट्रीय समेकित नाशीजीव प्रबंधन अनुसंधान केन्द्र,

National Research Centre for Integrated Pest Management,

लाल बहादुर शास्त्री भवन, पूसा कैम्पस,

Lal Bhadur Shastri Bhawan Pusaनई दिल्ली-110012 / **New Delhi-110012**

विषय: तकनीकी कोटेशन जैसा कि आपकी निविदा सं. _____ दिनांक _____ में है।

Sub: Technical Quotation as per your Tender No -----Dated-----

श्रीमान, /Sir,

आपकी निविदा सूचना संख्या.....दिनांक.....जो किके लिए है के संदर्भ में आपके द्वारा निर्धारित अनुबंध 'सी' और अनुबंध 'डी' में तकनीकी कोटेशन का प्रस्ताव प्रस्तुत है। हम भी आपके निविदा के नियम और शर्तों के लिए सहमत हैं।

With reference to your Tender Notice No _____ Dated _____ for "-----" We hereby submit our best offer for the same towards technical Quote as per prescribed Annexure 'C' & Annexure 'D'. We also agree to the terms and conditions of your Tender.

आपका धन्यवाद, /Thanking you,

भवदीय, /Yours faithfully,

हस्ताक्षर / (Signature)

निविदा फार्म / TENDER FORM

ORGANIZATION PROFILE

SI No	PARTICULARS	RESPONSE
1	Tender No	
2	Name of the Company	
3	Address	
4	Tele/Mobile No	
5	Name of the Contract Person	
6	Fax & Email ID/Website	
7	Scanned copy of GST Registration No.	
8	Scanned copy of Registration copy of the Firm	
9	Scanned copy of PAN Number	
10	Tender fee/EMD Details a) Bank Draft No b) Payable at c) Amount d) Enclosed	
11	Scanned copy of Proof of similar supply made during last two years	
12	Web site address	
13	Time needed for full execution from date of award	
14	Any other information which Bidder wishes to provide (Attach a separate sheet if space is insufficient)	

हस्ताक्षर / Signature

नाम / Name

पदनाम / Designation

कंपनी की मोहर / Seal of Company

मोबाईल न / Mobile No

निविदा फार्म/TENDER FORM

तकनीकी कोटेशन के लिए प्रोफार्मा / PROFORMA FOR TECHNICAL QUOTATION FOR“.....”

(विक्रेता द्वारा उनके लैटर हैड पर भरा जाना चाहिए) (To be submitted by the vendor on their Letter Head)

“.....” सूचीबद्ध अनुबंध 'ए' की आवश्यकता के अनुसार। स्पष्टीकरण, क्षमताओं, पिछले अनुभव और तकनीकी आदि घटकों के साथ आइटम वार विवरण दे।

“.....As per requirment listed in (Annexure-“A”). Give item wise details with explanations, capabilities, past experience and technical components etc.

आइटम/Item	तकनीकी विवरण/Technical Details	प्रमाण/संदर्भ Proof/Reference

नोट: तकनीकी साहित्य। लीफलेट्स। कार्य। आपूर्ति निष्पादन के लिए/योजना विवरण इस अनुबंध के साथ संलग्न होना चाहिए।

Note : Technical literature / leaflets/ details/ plan for execution of work/supply should be attached with this Annexure.

हस्ताक्षर / Signature

नाम / Name

पदनाम / Designation

कंपनी की मोहर / Seal of Company

मोबाईल न @ Mobile NO.

निविदा फार्म / TENDER FORM

टेंडर / कॉटेशन सं. / TENDER No -----

(विक्रेता द्वारा उनके लैटर हैड पर भरा जाना चाहिए / (To be submitted by the vendor on their Letter Head)

संदर्भ सं. / Ref: -----दिनांक / Dated -----

सेवा में

To

निदेशक, / The Director

राष्ट्रीय समेकित नाशीजीव प्रबंधन अनुसंधान केन्द्र,

National Research Centre for Integrated Pest Management,

लाल बहादुर शास्त्री भवन, पूसा कैम्पस,

Lal Bhadur Shastri Bhawan Pusa

नई दिल्ली-110012 / New Delhi-110012

विषय: आपकी निविदा सं. दिनांक के संदर्भ में वित्तीय कोटेशन ।

Sub: Financial Quotation as per your Tender No -----dated _____

श्रीमान, / Sir,

आपकी निविदा सं. दिनांक के लिए हम अपना वित्तीय प्रस्ताव BOQ जो की गवर्मेंट की वेबसाइट CPPP Portal के अनुसार प्रस्तुत करते हैं । हम अनुबंध में दी गई निविदा की सभी शर्तों से भी सहमत हैं ।

With reference to your Tender Notice No _____ Dated _____ for "-----

-----"We hereby submit our best offer for the same as per separately in BOQ on CPPP(GOI). we also agree to all the terms and conditions of your Tender.

आपका धन्यवाद, / Thanking you.

भवदीय / Yours faithfully,

हस्ताक्षर / (Signature)