



भारतीय कृषि अनुसंधान परिषद –राष्ट्रीय समेकित नाशीजीव प्रबन्धन अनुसंधान केन्द्र
लाल बहादुर शास्त्री भवन, पूसा परिसर, नई दिल्ली 110012

**ICAR- National Research Centre for Integrated Pest Management
Lal Bahadur Shastri Building, PUSA Campus, New Delhi – 110 012**

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F. No 4(21)/2017/Admin/IPM

Dated 10th June,2020

The Under-Secretary (Admn), ICAR,
All the Directors/Project Director of
ICAR Research Institute/NRCs/ZCUz

Sub. : Filling up the vacant post of UDC at ICAR-NRCIPM, New Delhi ON DEPUTATION BASIS

Sir/Madam,

It is proposed to fill up the vacant post of Upper Division Clerk at this Centre ON DEPUTATION BASIS of regular UDCs of ICAR's Institutes as per the following details. The initial posting will be at ICAR-NRCIPM, New Delhi.

S. No	Name of posts Category	No. of post	Scale of Pay	Eligibility
1	Upper Division Clerk	01	Level-4 (Pre-revised Rs. PB 5200-20200+ Rs. 2400GP)	By Deputation of regular UDCs of ICAR Hqrs./ICAR's Institutes.

It is, requested that the above vacancy may kindly be circulated widely and the application of suitable and desirous candidate who fulfill the requisite qualification etc., may kindly be forwarded in the enclosed proforma alongwith his/her upto date CR Dossiers for the last five years (2015-16 to 2019-20), so as to reach the undersigned on or before 25/07/2020. Application of only such candidate may please be forwarded who can be relieved immediately on the event of his/her selection for the appointment. A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be sent. Incomplete application and those received after the prescribed due date and not forwarded through proper channel or without CR Dossiers and certificates as desired above, will not be entertained.

Yours faithfully

(DINESH CHANDER)

ADMINISTRATIVE OFFICER

Encl: Proforma

Distribution:

In-Charge, AKMU, to upload on the Institute's website

Application for applying to the post of UPPER DIVISION CLERK (ON DEUPTATION BASIS)

1. Name of the candidate
2. Name of the ICAR Institute
where candidate is working at present
3. Date of birth and age
4. Educational and other qualifications
5. Present post held on regular basis with
date of appointment
6. Brief particular of the service including the present post

Post held	Scale of pay	Period	Office	Name of duties

7. Date of confirmation/post held substantively
8. Whether belong to SC/ST/UR
9. Email address/contact details
10. Any other information/particulars
relevant to the service of the employee

Date _____

Signature of the Candidate

CERTIFICATE BY THE HEAD OF OFFICE

Certified that the particulars furnished above have been verified from the Service Book and found correct. Attested copies of last 05 (five) years APARs enclosed.

Signature with stamp of the Head of Office